

- * This agreement constitutes the entire contract between the school and the student and NO verbal assurances or promises not contained herein shall bind the school or the student.
- * The school is prohibited from issuing A DE-964 if the student has not met all of the requirements for course completion, and the student should not accept A DE-964 under such circumstances.
- * This driver education school maintains business vehicle insurance as required by the Transportation Code, Chapter 601, and uninsured or underinsured coverage.

STUDENT ACKNOWLEDGMENT

I have been furnished a copy of the school tuition schedule; cancellation and refund policy; and school regulations pertaining to absence grading policy, progress, and rules of operation and conduct. I further realize that any grievances not resolved by the school may be forwarded to: Driver Training, Texas Education Agency, 1701 North Congress Avenue Austin, Texas 78701. Tel. (512) 936-6777.

CANCELLATION POLICY

A full refund will be made to any student who cancels the enrollment contract before midnight of the third day, excluding Saturdays, Sundays, and legal holidays, after the enrollment contract is signed by the prospective student, unless the student has completed the course and accepted a certificate of completion during that period.

DRIVER EDUCATION ENROLLMENT POLICIES

ATTENDANCE / ABSENCE POLICY

If a student is absent in excess of 10 classroom hours of the scheduled classroom training time, he or she will be terminated. A full hour of absence is charged to the student when he or she does not attend the full 55 minutes of instruction during a 60-minute period.

GRADING & PROGRESS POLICY

Appropriate standards shall be implemented to ascertain the progress of the students. Progress standards shall meet the requirement of the current rules adopted by the commissioner of education.

Mastery is a prerequisite to awarding a grade of 70 or above. Evidence of mastery shall be determined by one or more of the following methods: 1) unit tests; 2) written assignments; 3) skills performance checklist and 4) comprehensive examinations of knowledge and skills. The progress evaluation record shall be of the type and nature to reflect whether the student is making satisfactory progress to the point of being able to complete all subjects matter within the allotted time provided in this contract.

RULES OF OPERATING AND CONDUCT

A student or prospective student may be dismissed or barred from the class for tardiness, drunkenness or consumption of alcohol on the premises; rude, vulgar or disruptive behavior in the classroom: smoking or using tobacco; or being generally inattentive (sleeping, reading, etc.) during class. Students terminated for violating rules of conduct may be re-admitted at the discretion of the school director.

NOTICE TO PARENTS/GUARDIANS FROM THE TEXAS EDUCATION AGENCY

The Texas Education Agency licenses this driver education school and its instructors. As the parent or guardian of your teenager, you are entitled to know the minimum requirements of a teen driver education course.

- * **There are thirty-two (32) required hours of classroom instruction. The classroom instruction phase shall be completed within the Timelines stated in this contract and all 32 hours must be attended and successfully completed or made up. Only two (2) hours of scheduled classroom instruction are permitted per day.**
- * **Your teen must attend the first six (6) hours of classroom instruction before a learner's permit will be issued by DPS.**
- * **Seven (7) clock hours of in-car driving instruction and an additional seven (7) clock hours of in-car observation are required.**
- * **There is a limit of five (5) hours of driver training activities per day; however, observation time is unlimited. These activities include scheduled classroom, and behind-the-wheel training. A two-hour increment of behind the wheel instruction may be offered once during the behind-the-wheel phase of instruction for each student.**
- * **If your teen makes a transfer to another school or driver training program, these timelines may change, and credits for classroom and/or in-car training may not be transferable to the new driver training school.**
- * **In-car driving and observation must be completed within the timelines stated in this contract. (Note: During peak enrollment periods, in-car instructions times could be subject to availability.**

IF YOU HAVE REASON TO BELIEVE THAT THESE MINIMUM REQUIREMENTS ARE NOT BEING MET, PLEASE CALL THE TEXAS EDUCATION AGENCY AT (512) 936-6777.